

APPLICATION FOR TENANCY

I/We apply for a tenancy of the premises below upon the terms set out below:

Premises: \_\_\_\_\_

Landlord: \_\_\_\_\_

PARTICULARS OF APPLICANT

Personal Details:

Surname: \_\_\_\_\_ Given Names: \_\_\_\_\_

Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Drivers License No: \_\_\_\_\_ Car Rego No: \_\_\_\_\_

Phone (H): \_\_\_\_\_ Wk: \_\_\_\_\_ Mobile: \_\_\_\_\_

Number of Occupants: Adults: \_\_\_\_\_ Children: \_\_\_\_\_ Pets(please specify): \_\_\_\_\_

Employment History (Confirmed )

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

Business Address: \_\_\_\_\_

Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Period Employed: \_\_\_\_\_

Tenancy History (Confirmed )

Name of Last or Present Landlord/Agent: \_\_\_\_\_

Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Address of Premises: \_\_\_\_\_

Period of Tenancy: \_\_\_\_\_ Rent: \$ \_\_\_\_\_ per week

References: (Give names and phone numbers)

1. \_\_\_\_\_

2. \_\_\_\_\_

Person to be notified in an emergency (ie, someone not living with you)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (h): \_\_\_\_\_ Wk: \_\_\_\_\_

TERMS OF TENANCY

Period \_\_\_\_\_ weeks/months commencing \_\_\_\_/\_\_\_\_/2006 Rental \$ \_\_\_\_\_ per week

payable in advance. Unfurnished or furnished as per attached inventory. Other terms as contained in residential tenancy agreement to be prepared.

First Payment of rent in advance \$ \_\_\_\_\_ .00

Rental Bond \$ \_\_\_\_\_ .00

Tenant's share of cost of preparing tenancy agreement \$ \_\_\_\_\_ 15.00

Total Amount Payable \$ \_\_\_\_\_ .00

Less Reservation Fee (see below) – if applicable \$ \_\_\_\_\_ .00

Amount payable (cash or bank cheque) on signing tenancy agreement \$ \_\_\_\_\_ .00

NOTICE

If you dispute part or all of the amount specified in this statement, and if you have been unable to resolve the dispute you may apply to the Consumer, Trade and Tenancy Tribunal for a determination of the matter. Legal notice to recover the amount specified in this statement cannot be commenced until 28 days after it has been served on you.

AUTHORITY BY EACH APPLICANT

I authorise the landlords' agent –

- (a) to check with my previous or current employer, my previous or current landlord/agent, and the referees named as my suitability as a tenant;
(b) to request and receive from any tenancy recording services (ie, TRA, TICA & RP Data) and from other real estate agencies information regarding my previous tenancies; and
(c) to report any details of the tenancy to any Tenancy Recording Services as the Agent deems necessary, including breaches of the tenancy agreements or positive references.

Signature of Applicant(s): \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/2006

RESERVATION

Reservation Fee \$ \_\_\_\_\_ Reservation period \_\_\_\_\_ days In consideration of the above reservation fee paid by the applicant(s) the landlords' agent acknowledges that:

- (i) the premises will not be let during the above period, pending the making of a residential tenancy agreement;
(ii) if the landlord has not decided to enter into a residential tenancy agreement in the agreed terms for the residential premises concerned during that period, the whole of the fee will be refunded;
(iii) If the entering into of the residential tenancy agreement is conditional on the landlord carrying out repairs or other work and the landlord does not carry the repairs or other work during the specific period, the whole of the fees will be refunded;
(iv) If the applicant(s) decide not to enter into such agreement, and the premises were not let or otherwise occupied during the period they were reserved, the landlord may retain so much of the fee equal to the amount of rent that would have been paid during the period the premises were reserved (based on the proposed rent) but is required to refund the remainder (if any) of the fee; and
(v) If a residential tenancy agreement is entered into, the fee is to be paid towards rent for the residential premises concerned

Name of Landlord's Agent: Baymend Pty Ltd t/as Carrolls Real Estate Greystanes Agency ID:

Business Address: Shop 6/699 Merrylands Road, Greystanes NSW 2145

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/2006

PLEASE ENSURE ALL FIELDS ON YOUR APPLICATION ARE FILLED IN AND ARE CORRECT

OFFICE USE ONLY

Reference Checks:

1. \_\_\_\_\_

2. \_\_\_\_\_

**ADDITIONAL APPLICANT:**

## Personal Details:

Surname: \_\_\_\_\_ Given Names: \_\_\_\_\_

Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Drivers License No: \_\_\_\_\_ Car Rego No: \_\_\_\_\_

Phone (H): \_\_\_\_\_ Wk: \_\_\_\_\_ Mobile: \_\_\_\_\_

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Address: \_\_\_\_\_

Phone: (h): \_\_\_\_\_ Wk: \_\_\_\_\_

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Address: \_\_\_\_\_

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**PRIVACY NOTICE**

The Privacy Act 1988 (Cth) regulates the collection, use, disclosure and maintenance of personal information by the agent from the Applicant and from third parties relating to the Applicant. The information collected enables the Agent to identify the tenant, to access this application and for the proper management of the landlord and tenant relationship should the application for tenancy be successful. The personal information of the Applicant also includes personal information already held by the Agent on any database. Failure to provide all or any of the personal information, renders the Agent unable to assess the application and or properly manage the landlord and tenant relationship.

The intended recipients of the information are any person to whom, body or agency to which it is usual to disclose the information to enable the Agent to properly assess the application including the landlord, nominated referees, other agents, tenancy reference databases, owners' corporations and community associations and as otherwise permitted by the Privacy Act 1988 and this will include information about the Applicant's performance of its obligations pursuant to and under any Residential Tenancy Agreement entered into (particularly any failure to observe any obligations) and information collected during the term of the tenancy. The Applicant has the right of access to the information and may do so by contacting the Agent. The Applicant has the right to correction of the information if it is not accurate, up to date and complete.